

How to Monitor Your Child's Progress

Below are the instructions on how to monitor your child's attendance, progress, and performance for their Waterfront Learning courses. Please note that our student information system (Genius) syncs with our courses once daily in the very early morning.

- Log into your Guardian Account in Genius. If you do not have a Guardian Account, you will need to create one before you can begin to monitor your child's attendance, progress, and performance. (Instructions on how to create a Guardian Account can be found on the Waterfront Learning website.)

Monitoring Progress & Performance

Use these instructions to see if your child is working at the suggested pace for the course and to see what their current grade is for the course.

1. Click on Academic Snapshot on the left side menu of the screen.
2. View the Academic Snapshot to see the student's progress and current grade. Information provided includes:

The enrollment period

The current grade

The number of completed and the total number of assignments

Pacing information

Last activity

3. Please note that our student information system (Genius) syncs grades once daily overnight. Work completed on any given day will not be reflected in Genius until the next day.

Academic Snapshot Definitions

Period: The start and end date for your child's course. All coursework must be completed by the end date listed. There is an additional fee to extend beyond the listed end date.

Grade: The Current Grade as displayed in the course as of the last sync.

Assignments: The number of assignments your child has completed, out of the total number of assignments for the course.

Pacing: The number of assignments your child is behind or ahead in the course. If your child is right where the system estimates they should be, it will say, “On Pace.”

Last Activity: The last time your child was active in the course.

Monitoring Attendance

Use these instructions to see how many minutes your child has been actively working on their course each day.

1. Click on Student Activity on the left side menu of the screen.
2. The chart provided indicates the number of minutes your child has actively worked in the course each day. Note: The minutes listed include only the time that your child has actually worked in the course; all “idle time” has been removed.
3. To choose a timeframe other than the last week, use the controls at the top of the report. You can either choose from the “Show Activity in the last” drop-down menu or select specific dates and click Get Data.

Questions?

If you have questions please reach out to the following.

Your child’s teacher – please contact your child’s teacher if you have specific questions regarding your child’s progress or grade. Their email address was provided in the course registration email that you received during enrollment.

Technical Support (wflhelp@aiu3.net or 412-394-4996) – please contact tech support if your child is experiencing technical difficulties with their course.

Central Office (wflhelp@aiu3.net or 412-394-4996) – please contact our central office team with any other questions you have regarding the program.