

DATE: July 17, 2018  
 SUBJECT: **INTERNET REIMBURSEMENT**

The Allegheny Intermediate Unit will reimburse the families of 2018-2019 Waterfront Learning students **utilizing program hardware** for home Internet access service charges, **one per household**, commencing with the student's effective enrollment date. The maximum reimbursement per family is **up to \$35.00** per month and is payable quarterly. If your Internet is a part of a package by your provider, you will be reimbursed for the portion of the bill that is for the **Internet service only** not to exceed the \$35 limit.

The reimbursement schedule for the 2018-2019 school year is below. The Internet Reimbursement Form must be received by the due date to receive the quarterly reimbursement. Unfortunately, late submissions to Waterfront Learning will **NOT** be processed. *Please allow at least 30 days from the deadline for process and reimbursement of payment.*

Quarter	Reimbursement Paperwork Due No Later Than:	Months of Internet Service
1	November 9, 2018	August, September, October
2	February 8, 2019	November, December, January
3	May 10, 2019	February, March, April
4	June 14, 2019	May, June

To receive the quarterly reimbursement, families must submit the attached Internet Reimbursement Form along with a copy of the Internet provider statement for each month of desired reimbursement. Please see below for what your statement **must** include:

- Account holder's name
- Account number
- Proof of Internet service
- Internet service dates (example below)  
*This **is not** the Bill Date at the top of the bill*
- Breakdown of service fees if bundled (example below)

**Service Dates Example:**

Bill Date: April 10, 2017

**Breakdown of Bundled Service Fees:**

**Account Summary**

Previous Period		
Previous Balance	158.93	
Payment Received - Thank You	-158.93	4/10
<b>Balance Forward</b>	<b>\$0.00</b>	
Charges		
Fios Internet, TV & Phone Bundle	109.99	4/28 - 5/27
Additional Services & Equipment	25.98	4/28 - 5/27
Fees & Other Charges	19.93	
<b>Total Due by May 22</b>	<b>\$155.90</b>	



**Your Discounts**

	Price	Your Discounts	Amount You Pay
Bundle Discounts			
Fios Internet 15/15	30.00	-15.00	15.00
Fios TV Extreme HD	69.99	-5.00	64.99
Fios Digital Voice Unlimited	30.00		
<b>Bundle Price</b>	<b>-\$129.99</b>	<b>-\$20.00</b>	
Additional Services & Equipment Discounts			
Rent: HD Set-Top Box	12.00	-2.00	
<b>Discounts This Month</b>		<b>-\$22.00</b>	

Discounts have been applied to the Total Due shown on page 1.





Email: [WFLHelp@aiu3.net](mailto:WFLHelp@aiu3.net)

Phone: 412-394-4996

Fax: 412-394-5892

Address: 475 E. Waterfront Drive,  
Homestead, PA 15120

## 2018-2019 Internet Reimbursement Form

### Limit one form per household

Student Name: _____ District: _____			
Enrollment Date: _____		Withdrawal Date: _____	
Reimbursement check payable to: _____			
Address	City	State	Zip

**Please attach the monthly Internet service provider statement(s) and indicate the months of service for reimbursement below.**

**Submit to Waterfront Learning via email, fax, or mail no later than the due dates listed below:**

Quarter	Reimbursement Paperwork Due:	Months of Internet Service	Months Requested for Reimbursement
1	<b>November 9, 2018</b>	August, September, October	
2	<b>February 8, 2019</b>	November, December, January	
3	<b>May 10, 2019</b>	February, March, April	
4	<b>June 14, 2019</b>	May, June	

By signing below, I certify that the above Internet services were incurred by me in the fulfillment of my agreement with Waterfront Learning and they do not include any personal expenses. Waterfront Learning reimburses a maximum of \$35/month payable quarterly.

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**FOR OFFICE USE ONLY**

Amount Authorized \$ \_\_\_\_\_

Program Approval \_\_\_\_\_

For questions or concerns regarding the Internet reimbursement policy or procedure, please contact [WFLHelp@aiu3.net](mailto:WFLHelp@aiu3.net) or 412-394-4996.