

**DATE:** July 22, 2016  
**SUBJECT:** **INTERNET REIMBURSEMENT**

The Allegheny Intermediate Unit will reimburse the families of 2016-2017 Waterfront Learning students utilizing program hardware for home Internet access service charges, **one per household**, commencing with the student's effective enrollment date. The maximum reimbursement per family is up to **\$35.00** per month and is payable quarterly. If your Internet is a part of a package by your provider, you will be reimbursed for the portion of the bill that is for the Internet service **only** not to exceed the \$35 limit.

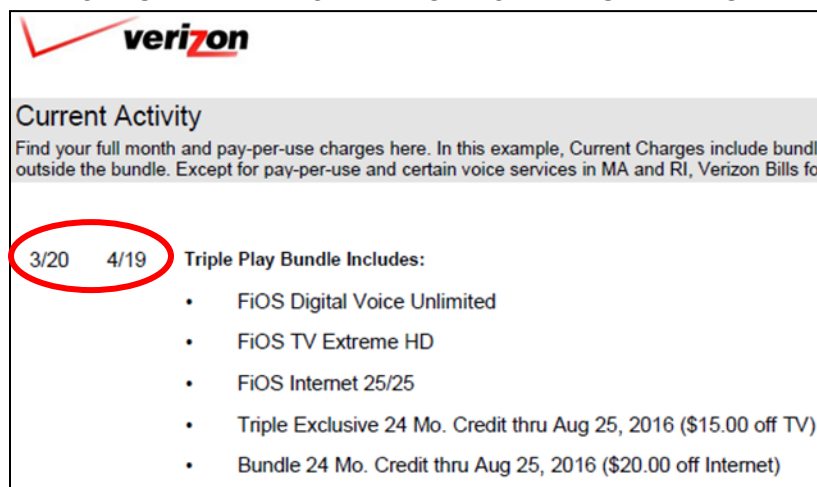
The reimbursement schedule for the 2016-2017 school year is below. The Internet Reimbursement Form must be received by the due date to receive the quarterly reimbursement. Unfortunately, late submissions to Waterfront Learning will **NOT** be processed. Please allow at least 30 days for process and reimbursement of payment.

Quarter	Reimbursement Paperwork Due No Later Than:	Months of Internet Service
1	November 11, 2016	August, September, October
2	February 10, 2017	November, December, January
3	May 12, 2017	February, March, April
4	June 30, 2017	May, June

To receive the quarterly reimbursement, families must submit the attached Internet Reimbursement Form along with a copy of the Internet provider statement for each month of desired reimbursement. Please see below for what your statement **must** include:

- **Account holder's name**
- **Account number**
- **Proof of Internet service**
- **Internet service dates (example below)**

**PLEASE NOTE THAT BILLS AND RECEIPTS WILL NOT BE RETURNED.**



**verizon**

**Current Activity**  
 Find your full month and pay-per-use charges here. In this example, Current Charges include bundle outside the bundle. Except for pay-per-use and certain voice services in MA and RI, Verizon Bills for

**3/20 4/19** Triple Play Bundle Includes:

- FiOS Digital Voice Unlimited
- FiOS TV Extreme HD
- FiOS Internet 25/25
- Triple Exclusive 24 Mo. Credit thru Aug 25, 2016 (\$15.00 off TV)
- Bundle 24 Mo. Credit thru Aug 25, 2016 (\$20.00 off Internet)

For questions or concerns regarding the Internet reimbursement policy or procedure, please contact [WFLHelp@aiu3.net](mailto:WFLHelp@aiu3.net) or 412-394-4996.



Email: [WFLHelp@aiu3.net](mailto:WFLHelp@aiu3.net)  
 Phone: 412-394-4996  
 Fax: 412-394-5892  
 Address: 475 E. Waterfront Drive,  
 Homestead, PA 15120

## 2016-2017 Internet Reimbursement Form

### Limit one form per household

Student Name: _____ District: _____			
Enrollment Date: _____		Withdrawal Date: _____	
Reimbursement check payable to: _____			
Address	City	State	Zip

Please attach the monthly Internet service provider statement(s) and indicate the months of service for reimbursement below.

Submit to Waterfront Learning via email, fax, or mail no later than the due dates listed below:

Quarter	Reimbursement Paperwork Due:	Months of Internet Service	Months Requested for Reimbursement
1	<b>November 11, 2016</b>	August, September, October	
2	<b>February 10, 2017</b>	November, December, January	
3	<b>May 12, 2017</b>	February, March, April	
4	<b>June 30, 2017</b>	May, June	

By signing below, I certify that the above Internet services were incurred by me in the fulfillment of my agreement with Waterfront Learning and they do not include any personal expenses. Waterfront Learning reimburses a maximum of \$35/month payable quarterly.

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**FOR OFFICE USE ONLY**

Amount Authorized \$ \_\_\_\_\_

Program Approval \_\_\_\_\_

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