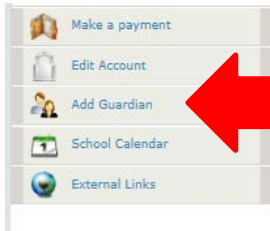
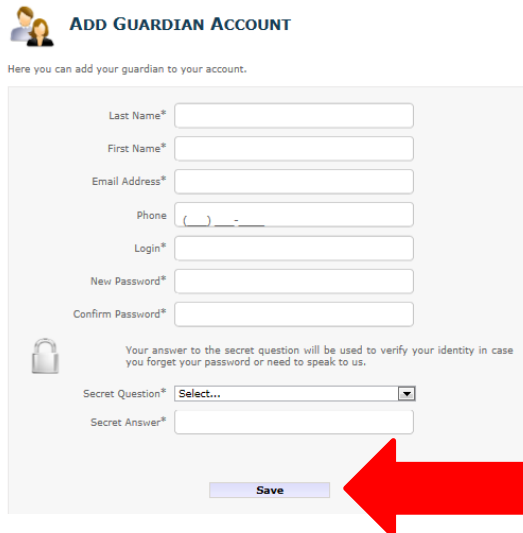


How to Create and Access a Guardian Account

1. Once logged in as a student, on the left side menu, click on **Add Guardian**.



2. Complete the required fields for the guardian and click **Save**.



A screenshot of the 'ADD GUARDIAN ACCOUNT' form. The form contains the following fields: Last Name*, First Name*, Email Address*, Phone () - -, Login*, New Password*, Confirm Password*, Secret Question* (a dropdown menu with 'Select...' selected), and Secret Answer*. A 'Save' button is located at the bottom of the form. A large red arrow points to the 'Save' button.

3. To access the guardian account, use the same website as the student account (<https://waterfront.geniussis.com>), log in to the Guardian Account.
Note: There is no "www" in the web address.

4. Click on **Academic Snapshot** on the left side menu to see the progress and grades for each course.

